

CITY OF STILWELL
Regular Meeting – March 7, 2011
Stilwell Community Building – 6th Street & Poplar
6:00 p.m.

Roll Call The Mayor called the meeting to order at 6:02 p.m. and asked the Clerk to call the roll. Jim Hummingbird – present, Dean Thomas – present, Norman Isaacs – present, John Sharp – present, Jim Spray – present. Mayor James Collins, City Clerk-Treasurer Shelldon Miggetto, City Attorney Joe Adair and 29 guests were also in attendance.

Mayor's Comments Due to a long agenda no comments were made.

Financial Report Miggetto reported that ordinary revenues for the general fund for the month of February were \$245,705.45 and expenditures from the fund were \$236,842.14 for a net increase in fund balance of \$8,863.31

Consent Agenda

1. **Approval of minutes of February 7, 2011 and February 22, 2011.**
2. **Approval of requisitions in the sum of \$6,065.00.**
3. **Approval of blanket purchase orders in the sum of 46,835.00.**
4. **Approval of payment of claims in the sum of \$110,345.33 General Fund.**
5. **Approval of payment of claims in the sum of \$1,618.58 Street & Alley Fund.**
6. **Approval of payroll for February 2011 in the sum of \$203,103.28.**

A motion was made by Norman Isaacs seconded by Dean Thomas to approve the consent agenda as presented. Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.

Regular Agenda

1. Discussion with possible decision regarding waiving vendor fee for Farmers Market. Grace Ferris representing the SPLFS & Farmer's Market requested that the council waive the permit fee for the third year in a row. **A motion was made by John Sharp seconded by Norman Isaacs to approve waiving vendor permit fee for the 2011 Stilwell Farmer's Market. Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.**
2. Discussion and decision regarding bid of \$1375.00 from A Clean Potty portable toilets for services at Strawberry Festival. Miggetto said the bid was the same as the two previous years. **A motion was made by Jim Hummingbird seconded by Dean Thomas to approve the bid in the amount of \$1,375.00. Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.**
3. Discussion and decision regarding contracting for oil recycling service for community building. Miggetto said that with the new deep fryer at the community building that more oil is being disposed of. He said that the company would provide the service at no cost to the city and would possibly pay for the oil if the amount of oil is more than estimated. **A motion was made by Jim Hummingbird seconded by Norman Isaacs to approve the agreement. Jim H. – yes, Dean – yes, Norman – yes, John – yes, im S. – yes.**
4. Discussion with possible decision to hire Parks and Recreation Director at a salary not to exceed \$32,000.00. Councilman Sharp said the joint committee met and interviewed the top two applicants. **A motion was made by John Sharp seconded by Jim Hummingbird to**

- employ Jenna Innis at an annual salary of \$32,000.** *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*
5. Discussion with possible decision to amend the Parks and Recreation department budget in the sum of \$15,000.00. Miggetto said the amendment would provide funding for the remainder of the 2011 fiscal year for the position filled. A motion was made by Jim Hummingbird seconded by a Norman Isaacs to amend the budget for Park & Recreation in the amount of \$15,000.00. *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*
 6. Discussion with possible decision to utilize all the rural fire department as first responders for Stilwell EMS effective March 8, 2011. EMT Claude Gilbert presented documents to the council that would allow members from 7 rural fire departments to act as first responders. Many of them are already certified as first responders and would aide in first medical response in their respective rural communities. He said there would be no cost to the city and that the liability would be the volunteers. Councilman Sharp asked City Attorney Joe Adair if he had reviewed the agreement. Adair said he had not reviewed the document. Councilman Hummingbird asked if there was any urgency or could the matter be reviewed and addressed at a future meeting. Gilbert indicated there was no rush. **THIS ITEM WAS TABLED.**
 7. Discussion with possible decision to approve purchase of brush hog for Street Department not to exceed \$1500.00. Street Commissioner Pete Long said that they needed to purchase a new brush hog for the upcoming mowing season. **A motion was made by Jim Hummingbird seconded by Jim Spray to approve the purchase at a cost not to exceed \$1,500.00** *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*
 8. Discussion with possible decision to approve purchase of a lawnmower for Cemetery Department not to exceed \$8200.00. Long said that the newest mower was two years old and that they do not have extra mowers if one breaks down. He said the state central purchasing contract was for \$8,200 or less and that two years ago the cost was over \$8,400.00. **A motion was made by Jim Spray seconded by Norman Isaacs to approve the purchase of a mower from the Cemetery Care Fund not to exceed \$8,400.00.** *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*
 9. Discussion with possible decision to approve expenditure up to \$6,000 for Street and Alley improvements and amend the budget as such. Councilman Spray said that there are several curbs, sidewalks, and road cuts that needed repairing. **A motion was made by Dean Thomas seconded by Jim Spray to approve the repairs as directed by Pete Long not to exceed \$6,000.00 from the Street & Alley Fund.** *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*
 10. Discussion with possible decision regarding change in operation of the City Firing Range and address complaints of Mike Braden and Dale Winkler, neighbors of the firing range. Mike Braden served as spokesman for citizens that lived around the range. He said several weeks ago a shoot was held that caused a fire on his property and would have been very costly had it not been for the swift actions of the forestry department and rural fire fighters. He said occasional shooting by police was not a problem but high power weapons fire make it dangerous to ride horses or 4-wheelers in the area. Jeff Walters an organizer of the cancer charity shoots said that the high powered weapons were limited with a small grain round that did not travel as far. He showed maps that indicated the pattern or fan for the weapons fired and that he didn't think it was possible that the weapons started the fire. Dale Winkler said as a resident and employee of the Forestry Department that he observed the fire had burned for at least 1 ½ hours and that the six people at the range had not attempted to contact the fire

department but continued shooting. The residents all agreed that pistol fire was not a problem but rapid fire high powered weapons were a danger and nuisance. Adair said that if the council desired to restrict the property that it was enforceable by the county sheriff's department. **A motion was made by John Sharp seconded by Jim Hummingbird to convert the firing range to a private range and post as to the state law and no one allowed without the permission of the city council except city officers.** *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*

*** A motion was made by Jim Hummingbird seconded by Jim Spray to go into executive session at 7:10 pm. *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*

*** A motion was made by Norman Isaacs seconded by Jim Spray to come out of executive session at 8:32 pm. *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*

11. Discussion and decision regarding moving Lancer Reynolds to full-time status at the police department at a rate of pay of \$9.50 per hour. (Possible executive session, Title 25, O.S. Section 307 B1). **A motion was made by John Sharp seconded by Norman Isaacs to approve hiring of G. Lancer Reynolds in accordance with FOP contract.** *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*
12. Discussion and decision regarding employment of Tiffany Martin at the police department at a rate of pay of \$8.00 per hour. (Possible executive session, Title 25, O.S. Section 307 B1). **NO ACTION TAKEN**
13. Discussion with possible decision to accept Karin Ketcher resignation as EMS Director and transfer her to paramedic/Assistant Director effective March 8, 2011. (Possible executive session, Title 25, O.S. Section 307 B1). **NO ACTION TAKEN**
14. Discussion with possible decision to hire Claude Gilbert as Ambulance Director effective March 8, 2011. (Possible executive session, Title 25, O.S. Section 307 B1). City Attorney Joe Adair recommended no action be taken as some matters needed to be addressed before this decision is made. **NO ACTION TAKEN**
15. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Section 311.9). **NONE**

Other Business NONE

Citizen Input 1. Interim EMS Director Karin Ketcher reported that EMS billings were \$30,473.00 for the month of February. 2. Police Chief Dan Abbott introduced Lancer Reynolds as the newest officer to the Stilwell Police Department.

Adjournment A motion was made by Jim Hummingbird seconded by Norman Isaacs to adjourn the meeting at 8:37 pm. *Jim H. – yes, Dean – yes, Norman – yes, John – yes, Jim S. – yes.*

James Collins, Mayor

Sheldon Miggetto, City Clerk/Treasurer

Posted: Friday, March 4, 2011 2:00 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division